



**Regular Meeting Minutes**  
**Monday, June 12, 2023**  
**101 Meadowbrook Loop, Chester**  
**Email: arpd01@frontier.com**

Agenda Item	Discussion Item	Action
Director Roll Call/Quorum Est	The following Directors were present: <input checked="" type="checkbox"/> Director, Terra Ayers <input checked="" type="checkbox"/> Director, Bob Burton <input checked="" type="checkbox"/> Treasurer, Susan Espana <input checked="" type="checkbox"/> Safety Coordinator, Josh Herman <input type="checkbox"/> 2 <sup>nd</sup> Vice President, Charlie Plopper	
Additional Roll Call:	<input checked="" type="checkbox"/> Secretary/ Office Manager, Heather Patchen <input type="checkbox"/> Field Maintenance, Dan Smith	
1. Start meeting time	6:00 pm	
2. Guests		
3., 4. Corrections, Deletions, Additions Agenda	Additions: Josh Herman to address Board, Terra Ayers to discuss Almanor Park open house. All approve with additions.	All Approve
5. Public Comment on non-agenda items	Josh Herman submitted his resignation effective June 12, 2023 after the board meeting. Susan motions to accept Josh's resignation effective 6/12/23 Bob seconded, Terra aye. Terra would like to do the grand opening for the Almanor Park on Saturday 8/19 just before school starts and this will give ARPD time to put finishing touches on the park. She would like to serve drinks and possibly food will reach out to the Girl Scouts and see if they are interested in doing a lemonade booth like they did at the Logging Jamboree in the beginning of June, also will see if Canyon Dam Dogs is interested in selling hot dogs at the event.	All Approve
6. Public Comment for agenda items	None	No Action Required

7. Review and approval of Minutes	Bob makes motion to approve May 8 <sup>th</sup> meeting minutes Susan seconded Terra aye.	All Approve
8. Treasurer's Report	Susan presented, YTD thru May 31st total revenue \$45,662.36, total office expenses \$24,280.89, total program expenses \$23,181.35 revenue over/under expenses \$-1799.88, cash on hand \$104,998.64. Terra makes motion to approve treasurer report, Josh seconded Bob and Susan aye.	All Approve
	<b>New Business</b>	
9. Per Capita Update	Susan presented, Hillary Edwards will begin sketching out mural for shipping containers. ARPD will be responsible for supplies needed.	No Action Required
10. Gateway Signs	Susan presented, Almanor Park sign needs to be decided, would like to see a sign similar to the Olsen Barn Meadow sign. Josh will contact Chad Wallace-Metal Man to get layout of sign design. Plants for landscaping have been sourced and Josh will be in contact for delivery.	No Action Required
11. Mile High Update	Susan presented, registration closed on 6/10 and 175 people had signed up with 250 shirts being ordered for the event. Westwood volunteers are ready for the event and excited to be a part of the new route. Still in need of SAG drivers for the morning and the afternoon for the lake route. Terra will serve beer in the morning and Susan will take the afternoon shift.	No Action Required
12. Fun Run Update	Bob presented, as of meeting time 111 participants had signed up. Banners for sponsors will be hung at the Collins Pine lawn. Matthew Laboda 6 <sup>th</sup> grade design was chosen for this year's t-shirt the Board thinks white or grey would be a good color choice for the shirt. Still in need of volunteers for day before and day of registration.	No Action Required
13. Poker Paddle Update	Susan presented, choice for swag will be hats and all boats for poker chip pick up have been secured.	No Action Required
14. 2023 Sponsorships Update	Bob presented, \$16,500 sponsor commitments with \$16,400 collected, Gather Home is the only sponsor left that needs to pay.	No Action Required
15. Trails Update	As of meeting time donation agreement still has work to be completed on it.	No Action Required
16. SNC Update	Sierra Nevada Conservancy is awarding ARPD \$240,000 grant for planning work on the trail.	No Action Required
17. Field Maintenance	Nothing to report.	No Action Required
18. Building Maintenance	Nothing to report.	No Action Required
19. Adjournment	8:00 pm adjournment	All Approve

**The next regular meeting of the Almanor Recreation and Park District will be July 10, 2023, at 6pm**

\_\_\_\_\_ ARPD Board Secretary

\_\_\_\_\_ ARPD Board Member/Title

\_\_\_\_\_ ARPD Board Member/Title