



**Regular Meeting Minutes**  
**Monday, March 14, 2022**  
**101 Meadowbrook Loop, Chester**  
**Email: arpd01@frontier.com**

<b>Agenda Item</b>	<b>Discussion Item</b>	<b>Action</b>
Director Roll Call/Quorum Est	The following Directors were present: <input checked="" type="checkbox"/> Director, Bob Burton <input checked="" type="checkbox"/> Treasurer, Susan Espana <input checked="" type="checkbox"/> Safety Coordinator, Josh Herman <input checked="" type="checkbox"/> Director, Gage Wade <input checked="" type="checkbox"/> 2 <sup>nd</sup> Vice President, Charlie Plopper	
Additional Roll Call:	<input checked="" type="checkbox"/> Secretary/ Office Manager, Heather Patchen <input checked="" type="checkbox"/> Field Maintenance, Dan Smith	
1. Start meeting time	6:05 pm	
2. Guests	Chris Dean, President Chester Little League	
3., 4. Corrections, Deletions, Additions Agenda	Susan makes motion to approve agenda Gage seconded Charlie aye	All Approve
5. Public Comment on non-agenda items	<b>ARPD Office Roof Repair:</b> Susan makes motion to approve Dan Smith Construction's bid for repair of the office roof for \$12, 450.00 Charlie seconded, Gage and Josh aye.	All Approve
6. Public Comment for agenda items	None	No Action Required
7. Review and approval of Minutes	Susan makes motion to approve February minutes with the change for #12 Board Member Update acknowledging that Josh Herman was out of town instead of covid concerns Gage seconded Charlie aye.	All Approve
8. Treasurer's Report	Susan presented for ending of January operating cash is \$95,867.44 total cash \$180,044.92. For February ending operating cash \$94,011.01 total cash \$178,188.49.	All Approve

	YTD thru February 2022 total revenue \$66,105.95, total office expense \$14,078.91, total program expense \$7251.05 revenue over/under expense \$44,775.99 Gage motions to approve treasurer report, Charlie seconded, Susan aye.	
	<b>New Business</b>	
9. Appointment of Board Directors	Susan makes motion to approve appointment of Bob Burton and Josh Herman to ARPD Board of Directors whose terms will expire December 1, 2023, Gage seconded Charlie aye.	All Approve
10. Oath of Office	Susan swore in new Board Directors Bob Burton and Josh Herman.	All Approve
11. Melton Design Group Update	Susan presented, bids are being prepared for the ground infrastructure by Melton Design Group (MDG) and will be mailed out in the coming weeks. Bob suggests that MDG provide someone to be present for the contractor site visit also would like to try and coordinate with Dan Smith to be present for the visit as well. Dan and Gage reaffirmed they would be willing to place concrete items, so no need to add the extra cost to current MDG bid.	No Action Required
12. Mile High 100 Update	Susan presented; Josh has reached out to individuals in the valley about sponsorship he also suggests creating an Instagram page for the Mile High he will take this on. Streamline has helped Susan to create a page on our new website for the Mile High 100. Randy has created a flyer and t-shirt design incorporating the Dixie Fire. Taylorsville has agreed to do the Century ride lunch this year with an additional cost due to supply chain issues. Bob suggested that the Board think about creating a bundle for sponsorships that would include all three events MH100, 4 <sup>th</sup> of July Fun Run and Poker Paddle. Gage concurs that this would be a good idea and might bring in larger companies to the events. Josh will inquire with people about this idea.	No Action Required
13. Memorial Fund	Susan presented Espana family set up a memorial fund for the Almanor Rail Trail (ART) project this fund will solely be for improvements and maintenance of ART. As of meeting time 56 donors have donated with approximately 10K raised.	No Action Required
14. New Website Update	Susan presented new website up and running open to public asks Board members to look over open for any suggestions for content or changes.	No Action Required
15. Trail Update	Charlie presented Cal Trans working toward completion of the Lake Almanor Recreation Trail extension for 2025. The Almanor Rail Trail donation agreement is close to completion just in need of a surveyor to clear the way for transfer of title assessment boundaries.	No Action Required
16. Fun Run Update	Bob presented met with Shane Bergmann to go over logistics of Fun Run planning and transfer of information. Bob also met with the new owners of Under the Sun Events Jeff Merrell about possibly becoming the coordinator and Jeff felt this type of event did not need is expertise but would be willing to offer guidance for a nominal	No Action Required

	fee, also Jeff suggests using bib numbers to identify paid participants. Do want to offer t-shirts with sponsors listed and Josh will be meeting with a t-shirt guy and will inquire about cost and availability.	
17. Chester Little League	Chris Dean CLL President thanks the Board for the sponsorship this year of the field fee as of meeting 178 kids signed up an increase from the year before. Will have three softball teams and four t-ball teams. April 29 <sup>th</sup> will be opening night and the 30 <sup>th</sup> will be opening day.	No Action Required
	<b>Old Business</b>	
18. Field Maintenance	Dan presented, will be placing softball fence, and turning back on the water for field. Asks that Board finish the shelving in new storage containers and move items over so he can begin tearing down old shed for park project.	No Action Required
19. Building Maintenance	Nothing to report.	No Action Required
	<b>Next Month Agenda Items</b>	
20. Adjournment	8:15 pm Susan motion to adjourn, Gage seconded, Charlie & Josh aye	All Approve

The next regular meeting of the Almanor Recreation and Park District will be Monday April 11, 2022, at 6pm

\_\_\_\_\_ ARPD Board Secretary

\_\_\_\_\_ ARPD Board Member/Title

\_\_\_\_\_ ARPD Board Member/Title