Regular Meeting Minutes
Monday, August 8, 2022
101 Meadowbrook Loop, Chester
Email: arpd01@frontier.com

Agenda Item	Discussion Item	Action
Director Roll Call/Quorum Est	The following Directors were present: _x_ Director, Terra Ayers _x_ Director, Bob Burton _x_ Treasurer, Susan Espana _x_ Safety Coordinator, Josh Herman _x_ 2nd Vice President, Charlie Plopper	
Additional Roll Call:	_x_ Secretary/ Office Manager, Heather Patchen _x_ Field Maintenance, Dan Smith	
1. Start meeting time	6:03 pm	
2. Guests	None	
3., 4. Corrections, Deletions, Additions Agenda	**Additions:** Sponsorship request and nursery request. All approve agenda with changes.	All Approve
5. Public Comment on non-agenda items	None	No Action Required
6. Public Comment for agenda items	None	No Action Required
7. Review and approval of Minutes	Bob makes motion to approve minutes from June 21st, Charlie seconded Susan, Josh and Terra aye. Bob makes motion to approve July 11th minutes, Charlie seconded Susan and Terra aye.	All Approve
8. Treasurer's Report	Susan presented, July reports from the County were not available at the time of the meeting. Treasure report for June total revenue $86,017.89, total office expense	All Approve

	$22,846.15, total program expense $20,003.86, revenue over/under expenses $43,167.88. YTD as of 6/30 total cash $179,720.06, cash on hand $1479,499.31, cash operating balance $116,136.48. Josh makes motion to approve treasurer report for June 2022, Terra seconded Bob, Susan and Charlie aye.	
New Business		
9. AFWD Grant Update	Susan presented, Alliance for Workforce Development (AFWD) has a grant program which will provide a worker paid by AFWD to work around the TCSC and ARPD grounds doing needed maintenance work, such as painting the sheds, dugouts, cleaning up of piles, digging fence posts for the park project, reset of sprinklers at the filed and other general maintenance work. 720 hours are available through the program. Terra agreed to be the Board liaison and signer for the contract with AFWD. Charlie makes motion to approve Terra as liaison and contract with AFWD, Josh seconded, Bob, Susan and Terra aye.	All Approve
10. Per Capita Grant ARPD Park Project	Susan presented, provided the Board with a spreadsheet showing where ARPD is at with expenses for the Per Capita Grant park project, future cash flow and upcoming expenses for the project. Susan asks the Board if anyone would be willing to reach out the local the nurseries about donating shrubs for the park and Josh stated he would be willing to take that on. Susan makes motion to approve Almanor Auto & Welding bid for the community garden fencing not to exceed $9950.00, Charlie seconded, Bob, Josh and Terra aye.	All Approve
11. Poker Paddle Update	Susan presented, revenue for event was $250. All went well with 47 participants total, but earlier advertising could help to boost numbers for next year.	No Action Required
12. Trails Update	Charlie presented, still waiting on some information from Collins Pine regarding the title to complete the land transfer for the Almanor Rail Trail donation.	No Action Required
13. SNC Update	Charlie presented, needing to confirm which reports have been submitted to Sierra Nevada Conservancy at this point for the existing contract. Will meet with Heather to see what is on file.	No Action Required
Old Business		
14. Field Maintenance	Dan presented, Shane the electrician who is working on the Per Capita Grant park project received the panel that was needed to finish electrical for project. He will also run the needed electrical to the concession shed.	No Action Required
15. Building Maintenance	Dan presented, Alliance for Workforce Development is looking for a place to hold classes for development of skills for clients. AFWD will contact ARPD to see what their needs are and if ARPD's office space will work.	No Action Required

	Next Month Agenda Items	
16. Adjournment	7:45 pm Susan makes motion to adjourn, all approve.	All Approve

The next regular meeting of the Almanor Recreation and Park District will be September 12, 2022, at 6pm

_____ARPD Board Secretary

_____ARPD Board Member/Title

_____ARPD Board Member/Title