



Regular Meeting Minutes
Monday January 8, 2024
101 Meadowbrook Loop, Chester
Email: arpd01@frontier.com

Agenda Item	Discussion Item	Action
Director Roll Call/Quorum Est	The following Directors were present: <input checked="" type="checkbox"/> Director, Terra Ayers <input checked="" type="checkbox"/> Director, Wally Bird <input checked="" type="checkbox"/> Treasurer, Susan Espana <input checked="" type="checkbox"/> Director, Anne Kassebaum <input checked="" type="checkbox"/> 2 nd Vice President, Charlie Plopper	
Additional Roll Call:	AB__ Secretary/ Office Manager, Heather Patchen	
1. Start meeting time	6:00 pm	
2. Guests	Gage Wade	
3., 4. Corrections, Deletions, Additions Agenda	All approve agenda	All Approve
5. Public Comment on non-agenda items	None	No Action Required
6. Public Comment for agenda items	Gage Wade present to discuss upcoming Little League season	No Action Required
7. Review and approval of Minutes	Anne Kassebaum moved to approve minutes of Nov 6 meeting; Espana seconded.	All Approve
8. Treasurer's Report	Cash reconciliation report for Nov and Dec presented by Espana. New format shows history of last 6 months. Report attached to minutes	All Approve

	Cash balance Nov is \$136,318; Dec. balance 129,115. R&E report shows negative 18,664 YTD. Budget for the FY shows a break-even if fundraising mirrors last year. Plopper makes motion to approve Treasurers report, Anne seconded	
	New Business	
9. Oath of Office	Charlie Plopper and Susan Espana take oath of office. Witnessed by A. Kassebaum	All Approve
10. Little League	Gage Wade presented: all new board, new LL president is Stephanie White. They requested a draft of the contract. Susan promised to send a draft this week. Gage will help Ralph Anderson with field maintenance. Susan mentioned that Bend Parks charges \$5,000 per field to LL for the season. Our contract last year was \$300. It was also explained our insurance tripled, there will be no CHS contribution, so expect a bigger cost to LL. Looking to April 20 th for Opening day and would like to start practice in March, weather permitting. Also asked for current inventory of clay and DG. Gage also asked about state of the three wheeler, which is not running. We replaced the battery and tire but Ralph will need to look at it in spring.	No Action Required
11. Per Capita Update	All paperwork for final payment was submitted and still waiting for a response from Lydia. Signs for park are done and we need someone to pick up from Redding	No Action Required
12. SNC Update 13. Trails Update	Charlie presented: Handout of final report submitted to SNC to Misty who is on vacation. Charlie spent 1318 volunteer hours on the grant (total value of \$40k +) SNC owes us \$6900. Wally is working with Charlie on the new grant. Admin cost for new grant is \$30k exclusive of the Trail efforts. They are working on putting together a contract for second grant administrator (Lumos is the company selected). Want to be sure to address all details re: cost per task. Wally believes that some of the tasks are not necessary. Charlie brought up RAC contract (National Forest land segment) We applied on their behalf and administration will be part of our contract is Lumos. Susan offered to take up website update on the Trail project but will need help in defining the details. Anne suggested Trail Counters to help gather information on usage for future grants	No Action Required
14. CSDA membership	Susan questioned the value of this \$260 membership but Charlie, Anne and Wally all felt there is value in the membership and organization so the board approved a membership renewal.	All approved
15. Resignation of Heather Patchen	Heather tendered her resignation to the board as Office Manager and Board Secretary. Much discussion as she was essential to running of the district.	All Approved
	Old Business	
15. Field Maintenance	No new business	No Action Required
16. Building Maintenance	No new business	No Action Required
17. Adjournment	Meeting adjourned at 7:40 pm	All Approve

The next regular meeting of the Almanor Recreation and Park District will be Monday Feb 12th, at 6pm

_____ ARPD Board Secretary

_____ ARPD Board Member/Title

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