



Regular Meeting Minutes
Monday, August 14, 2023
101 Meadowbrook Loop, Chester
Email: arpd01@frontier.com

Agenda Item	Discussion Item	Action
Director Roll Call/Quorum Est	The following Directors were present: <input checked="" type="checkbox"/> Director, Terra Ayers <input checked="" type="checkbox"/> Director, Bob Burton <input checked="" type="checkbox"/> Treasurer, Susan Espana <input checked="" type="checkbox"/> 2 nd Vice President, Charlie Plopper	
Additional Roll Call:	<input checked="" type="checkbox"/> Secretary/ Office Manager, Heather Patchen <input type="checkbox"/> Field Maintenance, Dan Smith	
1. Start meeting time	6:03 pm	
2. Guests	Wally Bird, Anne Kassebaum-LACC Executive Director	
3., 4. Corrections, Deletions, Additions Agenda	All approve agenda, with emergency closed meeting to follow regular monthly meeting.	All Approve
6. Public Comment on non-agenda items	Anne presented, looking for some office space and was thinking about using the ARPD office 2 to 3 days per week. Would like to set up a time to discuss between the two Boards. Wally inquired if ARPD had a representative for discussions with PG&E about recreational use of their lands regarding FERC. ARPD does not have a contact with PG&E for discussions, Wally stated he was going to be meeting with a PG&E representative and would inquire with them about recreation uses of their lands and will get back to the Board about his discussion.	No Action Required
7. Public Comment for agenda items	None	No Action Required
8. Review and approval of Minutes	Susan makes a motion to approve the regular meeting minutes from July 10 th , Terra seconded Bob and Charlie aye.	All Approve

9. Treasurer's Report	Susan presented, cash on hand as of 6/30/23 \$140,799.44, total revenue \$67,718.56 total office expense \$25,618.48 total program expenses \$30,446.68 revenue over/under expenses \$11,653.40 Bob makes motion to approve treasurer's report as of 6/30/23 Terra seconded, Susan and Charlie aye.	All Approve
	New Business	
10. Per Capita Update	Susan presented a budget to the Board which shows expenses as of meeting time and items remaining that are needed. Projected budget remaining is \$70,166 the park is still in need of a central pathway and three picnic shelters.	No Action Required
11. Upstate Creative Grant for Murals	Susan presented, received \$15K in grant monies for the murals. The granter will be releasing funds in the next couple of weeks.	No Action Required
12. Little League Deposit	All approve return of Little League's security deposit of \$300.	All Approve
13. Adult Softball Tournament Contract	Susan presented, contract is presented to Board. Bob makes motion to ratify agreement between the 2023 Adult Softball Coordinator and ARPD Charlie seconded, Terra and Susan aye.	All Approve
14. Poker Paddle Update	Susan presented, over 90 participants this year, expenses a lot less than the prior year at \$2666 total net revenue \$6,603. A few hiccups in the morning regarding a boat stop and late comers. Will need to list start and end times for event to prevent late comers from holding up boat stops and sag boat. Susan thinks she has a volunteer to take on the event for next year.	No Action Required
15. Fall Soccer Update	As of meeting time approximately 60 registrations. School starts in Chester the 28 th and registration will close on the 31 st of August.	No Action Required
16. Almanor Park Grand Opening	Terra presented, got supplies for the opening and asked Plumas County Supervisor Tom McGowan to do the ceremonial ribbon cutting. Asks Susan to make a speech regarding the District and how the park came to be. Susan will make a board which highlights all involved and future projects of the District. Received many donations from the community to use in the raffle.	No Action Required
17. 2023-2024 Fiscal Year Budget	Susan presented a worksheet laying out fiscal year budget for 2023 to 2024, Bob makes motion approve budget as presented Terra seconded Charlie and Susan aye.	All Approve
18. Lassen Plumas Trails Coalition MOU	Charlie presented, the memorandum of understanding (MOU) presented to the Board is a cooperative effort between Feather River Land Trust, Mountain Meadows Conservancy, Lassen Land and Trails Trust, USDA Forest Service and ARPD to work together in accomplishing the goals set forth in the <i>Lassen/Lake Almanor Basin Regional Trails System Concept Plan</i> completed in 2021. This will create one organization to complete the planning for the five organizations involved in completing trails concept plan. Susan makes motion to approve the MOU, she feels this is the only way forward to fulfill trail planning at this point due to the lack of	All Approve

	manpower for the Almanor Trail donation. Terra seconded, Bob asked if ARPD would be financially responsible to fund any work that is not completed if the cooperative effort were to fail. Charlie stated that the funds included in the Sierra Nevada Conservancy grant would pay for any uncompleted obligations. Bob and Charlie aye.	
19. Resolution 2023-001 Lassen Plumas Trails Coalition	Terra makes motion to approve Resolution 2023-01 for the collaboration between Lassen Lands and Trails Trust, Feather River Land Trust, Mountain Meadows Conservancy, USDA Forest Service and ARPD to implement local trail projects as envisioned in the goals and objectives under the 2018 <i>Plumas County Active Transportation Plan</i> , 2023 <i>Lassen County Active Transportation Plan</i> , 2021 <i>Lassen/Lake Almanor Basin Regional Trails System Concept Plan</i> , and the 2012 <i>Modoc Line Rail Trail Management Plan</i> Susan seconded, Charlie and Bob aye.	All Approve
20. SNC Update	Charlie presented will wrap up current Sierra Nevada Conservancy due diligence grant by the end of August, he has two more final reports to write up and one final billing will occur to complete grant.	No Action Required
21. Field Maintenance	Nothing to report.	No Action Required
22. Building Maintenance	Nothing to report.	No Action Required
23. Adjournment	7:54 pm adjournment	All Approve

The next regular meeting of the Almanor Recreation and Park District will be October 9, 2023, at 6pm

_____ ARPD Board Secretary

_____ ARPD Board Member/Title

_____ ARPD Board Member/Title