



Regular Meeting Minutes
Monday, April 17, 2023
101 Meadowbrook Loop, Chester
Email: arpd01@frontier.com

Agenda Item	Discussion Item	Action
Director Roll Call/Quorum Est	The following Directors were present: ___ Director, Terra Ayers <u>_x_</u> Director, Bob Burton ___ Treasurer, Susan Espana- via Telephone 6:20 pm to 6:45 pm <u>_x_</u> Safety Coordinator, Josh Herman <u>_x_</u> 2 nd Vice President, Charlie Plopper	
Additional Roll Call:	<u>_x_</u> Secretary/ Office Manager, Heather Patchen <u>_x_</u> Field Maintenance, Dan Smith	
1. Start meeting time	6:00 pm	
2. Guests	Anne Kassebaum- Lake Almanor Chamber of Commerce	
3., 4. Corrections, Deletions, Additions Agenda	All approve agenda.	All Approve
5. Public Comment on non-agenda items	None	No Action Required
6. Public Comment for agenda items	None	No Action Required
7. Review and approval of Minutes	Charlie makes motion to approve March 13 th minutes, Josh seconded and Bob aye.	All Approve
8. Treasurer's Report	Bob presented, Susan provided a balance sheet from the County for period 8 (February) and 9 (March) for the Board to review. Current YTD revenue is \$20,181.17 YTD office expense \$19,025.22 YTD program expense \$20,817.27 with total YTD	All Approve

	expenses \$39,842.49 Revenue over/under expenses \$-19,661.32 Cash on hand shown by Plumas County balance sheet as of 3/31/23 \$125,978.62 Josh makes motion to approve treasurer report through 3/31/23 Charlie seconded Bob aye	
	New Business	
9. Per Capita Update	Susan presented, projected budget for remaining items for the per capita park project is \$74,821 the State is holding a retention of \$59,800 that will be released when the project has passed the final inspection.	No Action Required
10. Approval of D. Smith Construction Contract	After review of additional cost to the Dan Smith Construction of \$380.00 each for three shade structures bringing total cost of each shade structure to \$21,380.00 for total contract cost of \$64,140.00 Charlie makes motion to approve additional cost Josh seconded, Bob aye.	All Approve
11. Upstate Creative Grant for Murals	Susan presented, grant application is close to being done and will submit next week. The grant is strictly for the artist with administration costs included and will apply for \$15K. Anne Kassebaum provided help in editing the grant and suggested including a land acknowledgement to local tribes in the dedication and that there could be a consultation fee for tribal input. Susan states her contact for the mural Hillary has a student who would be a good contact for tribal consultation.	No Action Required
12. Mile High Update	Bob presented 39 riders registered as of meeting time, ten for the century route. Sent ride announcement to several entities to help with promotion of ride. Permit cost from Ca. DOT has gone up to \$972 this year compared to \$280 last year. Susan will approach Erin with Ca. DOT to see if the cost can be reduced. Susan met with Jack Montgomery from Westwood and he and others are willing to staff a rest stop, provide a SAG wagon and a crossing guard for the Westwood part of the new century route. Bob stated that Craving's is willing to provide the end of ride lunch again this year.	No Action Required
13. Fun Run Update	Bob presented, sent out an email to the registrants from last year and received three registrations shortly after sending.	No Action Required
14. Poker Paddle Update	Susan presented, working to get the registration going on the website.	No Action Required
15. 2023 Sponsorship Opportunities	Josh presented, payment platform on the website is ready to use. Bob created a sponsorship letter with three levels of sponsorship available for individual events, as well as a platinum sponsorship for \$1500 which includes all three ARPD events.	No Action Required
16. Trails Update	Charlie presented, Trails Around the Lake concept coming to fruition and funding has been obtained for most of the projects included in concept. A public celebration will occur for the opening of the Walker Lake trail.	No Action Required
17. Sierra Nevada Conservancy Update	Charlie presented, surveyor hoping to get out to the trail system soon to verify the access points for associated landowners and ensure that points are documented	No Action Required

	correctly. The Forest Service has agreed to connect a service road to the trail to bypass the Collins railroad loading area to continue the trail uninterrupted. Sierra Nevada Conservancy having their annual meeting on June 1 st and the hope is that they will award a grant to ARPD that would help to pay for the costs of planning the necessary improvements to create a recreation trail open to the public.	
	Old Business	
18. Field Maintenance	Dan presented, valve for the water to Almanor park should only cost \$120 with additional cost for various parts need to complete the repair. Ordered clay for the TCSC field and looking to possibly get more Alliance for Workforce Development workers to help finish Almanor Park.	No Action Required
19. Building Maintenance	Nothing to report.	No Action Required
	Next Month Agenda Items	
20. Adjournment	7:06 pm Bob makes motion to adjourn, Josh seconded, Charlie aye	All Approve

The next regular meeting of the Almanor Recreation and Park District will be May 8, 2023, at 6pm

_____ ARPD Board Secretary

_____ ARPD Board Member/Title

_____ ARPD Board Member/Title