



Regular Meeting Minutes
Monday October 9, 2023
101 Meadowbrook Loop, Chester
Email: arpd01@frontier.com

Agenda Item	Discussion Item	Action
Director Roll Call/Quorum Est	The following Directors were present: <input checked="" type="checkbox"/> Director, Terra Ayers <input checked="" type="checkbox"/> Director, Bob Burton <input checked="" type="checkbox"/> Treasurer, Susan Espana-via Telephone <input checked="" type="checkbox"/> Director, Anne Kassebaum <input checked="" type="checkbox"/> 2 nd Vice President, Charlie Plopper	
Additional Roll Call:	<input checked="" type="checkbox"/> Secretary/ Office Manager, Heather Patchen	
1. Start meeting time	6:03 pm	
2. Guests		
3., 4. Corrections, Deletions, Additions Agenda	All approve agenda	All Approve
5. Public Comment on non-agenda items	None	No Action Required
6. Public Comment for agenda items	None	No Action Required
7. Review and approval of Minutes	Anne makes motion to approve minutes from September 14 th with the change of removing the sentence in field maintenance," ... conversation with Dan Smith... regarding park maintenance" Terra seconded, Charlie and Susan aye.	All Approve
8. Treasurer's Report	Tabled until November.	No Action Required
	New Business	

9. Swear In Anne Kassebaum to the ARPD Board of Directors	Anne Kassebaum recited oath of office to current Board members and her term will expire on December 5, 2025.	No Action Required
10. Per Capita Update	Susan presented, seen a lot of usage for the park and Josh Holmes with Alliance for Workforce Development last day was October 6 th . Susan spoke with Don Ramsey a Wildwood resident who volunteers his time at the County Park and the Truman Collins Sports Complex picking up trash and keeping an out about raking out the decomposed granite of the new Almanor Park on days that Heather is working, he said he would be happy to that. Anne spoke highly of Don and her interactions with him and believes he will be an asset to the Almanor Park. Bob asked Susan if there is a date that ARPD must use the remaining Per Capita Grant funds by, and Susan stated she will research and let the Board know.	No Action Required
11. Bob Burton Resignation	Anne makes motion to accept Robert (Bob) Burton's resignation Terra seconded Charlie and Susan aye.	All Approve
12. Fall Soccer Update	Susan presented, Jason Alvarez the soccer coordinator expressed having a difficult time getting coaches but was able to get people to step up. Westwood parents requested to have a strictly Westwood players team to help with travel issues. Susan spoke with one of the coaches and they expressed a desire to help coordinate soccer in Westwood next year. Susan would like to try and get parents together earlier in the year to help spread the coordinator duties to out over a period of time making it not so burdensome to one individual. Adam Laboda a high school student in Chester has stepped up to referee the Saturday games for U12 and U14 teams and Susan asks the Board what they feel is a fair stipend to pay Adam. After discussion Bob motions to pay \$25 a game not to exceed \$200 Anne seconded, Charlie, Terra, and Susan aye. October 28 th is the last soccer game for the year and Seyonna Hedrick a coach would like to hold an end of the year tournament here at the Truman Collins field with Chester, Quincy, Portola and Loyalton. Seyonna will handle the organization, but the logistics of getting the waivers signed for all participants is still unknown. Seyonna would like to present a trophy to the winning team paid for by ARPD. Charlie motion to approve purchase of team trophy not to exceed \$100 Terra seconded, Bob, Anne and Susan aye.	All Approve
13. SNC Update	Charlie presented, met with three different entities who will create a consortium to do the planning and deal with environmental issues that may come up in the planning of the five trail sections for the <i>Lassen/Lake Almanor Basin Regional Trails</i>	No Action Required

	<i>System Concept Plan.</i> The group will provide a contract for approval to the <i>Lassen Plumas Trails Coalition</i> by the end of the month.	
14. Trails Update	Charlie presented, still waiting on Collins Pine to finalize some details on a parcel located by the cement plant on Richardson Way and may need to be resurveyed. The other three parcels which will take the trail out to Clear Creek will be heading to Placer Title for finalizing transfer of ownership details. There was discussion on the additional cost that could be associated with having to resurvey the Richardson Way parcel and Charlie will reach out to Terry Collins about funding opportunities to help offset the costs for ARPD to complete the donation agreement.	No Action Required
	Old Business	
15. Field Maintenance	Susan presented, Ralph Anderson- retired contractor with landscaping experience has agreed to volunteer for field maintenance of the Truman Collins Sports Complex. He came out and looked over the field and will winterize the plumbing and build covers for the foosball and chess table. There is a leak in the sprinkler system on the field and he will repair that as well. Gage Wade, former board member reached out to Susan and informed her that Little League has created a position for field maintenance within their organization and he will oversee that. This will help with prepping the field for the Little League season.	No Action Required
16. Building Maintenance	Nothing to report, Susan will reach out to Mark Fanning regarding snow removal for the roof.	No Action Required
17. Adjournment	7:33 pm adjournment Terra motions to adjourn, Charlie seconded Bob and Susan aye.	All Approve

The next regular meeting of the Almanor Recreation and Park District will be November 6, 2023, at 6pm

_____ ARPD Board Secretary

_____ ARPD Board Member/Title

_____ ARPD Board Member/Title