



Regular Meeting Minutes
Monday, Sept 8, 2025
101 Meadowbrook Loop, Chester
Email: arpd01@frontier.com

Agenda Item	Discussion Item	Action
Director Roll Call/Quorum Est	The following Directors were present: x__ Director, Wally Bird x__ Treasurer, Susan Espana x__ President, Anne Kassebaum	
Additional Roll Call:	<u> </u> x Secretary/ Office Manager, Chelsea Harrison	
1. Start meeting time	5:48pm	
2. Guests	Clint Koble	
3. & 4. Corrections, Deletions, Additions Agenda	No changes. Susan motions to approve, Anne seconded	Approved
5. Public Comment on non-agenda items	Clint had Almanor West Trail questions. Concerned about bike trail condition, slash piles, interested in cross country skiing.	
6. Public Comment for agenda items	None	
7. Review and approval of Minutes	Wally motioned to approve, Susan seconded	Approved
8. Treasurer's Report	Susan reported the July financials. Chelsea to break out the field maintenance expenses. ie, gas, parts, irrigation. Anne motioned to approve July 31 financials, Wally seconded. Susan presented the 2025/2026 Budget. Anne motioned to approve the budget, Wally seconded. Anne will ask about a credit card from Plumas Bank.	Approved Approved

	Old Business	
9. Board Recruitment	Chelsea talked with a parent from soccer. Anne to talk to a potential. Chelsea to check bylaws for board positions.	
10. Legal Action	Susan reported an update.	
11. Per Capita update	Susan has reconnected with the park . 60K available left. Need to go out to bid. Wally to lead the process with a due date before the end of the month. Would like to have project complete possibly this year.	
12. SNC Bike Trail Grant Update	Susan reported the grant has been extended. September 17 meeting with SNC and ARPD. Caltrans said that ARPD will have to do the signage and benches at the trailhead on Hwy89. Susan looking into that correctness.	
13. Field Maintenance	Ralph and Susan organized the storage. Vole progress. Park and office irrigation is still having trouble. The mower got serviced. Ralph leaving Nov 15 - April 30. Chelsea to quote tiller for edge. Gage will take down the batting cage nets.	
14. Soccer	107 registered. Registration to close earlier next year to get the game schedule done on time.	
15. Bldg Maintenance	Susan would like to get the parking lot repaired and sealed.	
16. Capri Visit	Susan has a task list.need to complete ethics and harassment training for board members. Chelsea to send a link to a check list.	
Meeting Adjourned	7.38pm	

The next regular meeting of the Almanor Recreation and Park District will be Monday, October 13, at 6pm.

ARPD Board Secretary