



Regular Meeting Minutes
Monday, July 15, 2025
101 Meadowbrook Loop, Chester
Email: arpd01@frontier.com

Agenda Item	Discussion Item	Action
Director Roll Call/Quorum Est	The following Directors were present: x__ Director, Wally Bird remotely Bailey Creek, CA x__ Treasurer, Susan Espana remotely St. Helena, CA x__ President, Anne Kassebaum	
Additional Roll Call:	<u> </u> x Secretary/ Office Manager, Chelsea Harrison	
1. Start meeting time	6:06pm	
2. Guests	None	
3. & 4. Corrections, Deletions, Additions Agenda	No changes. susan motions to approve, anne seconded	Approved
5. Public Comment on non-agenda items	None	
6. Public Comment for agenda items	None	
7. Review and approval of Minutes	Anne motioned, Wally Second	Approved
8. Treasurer's Report	Susan reported year end financial. She is working on the budget for 2025-2026. She will email a draft in August. Reported cash balance. Wally motioned to approve Anne seconded.	Approved
	Old Business	
9. Board Recruitment	Nothing to report	
10. Legal Action	Susan reported an update	

11. Per Capita update	Susan reported needing bids for pavers and shade structures. Susan talked to the county about bid process. A bid process is not needed for the pavers or shade structure.	
12. SNC Grant Update	Susan responded to Liz questions. Wally reported encroachment permits are needed on First Ave also on A 13. Working on trail head on First Ave. Discussion about what might need to be engineered. Wally to set a meeting with the county.	
13. Events update	FunRunhad 450 runners, Susan to write the Laboda a thank you. Discussion about ordering more shirts for next year. Susan to order shirts for sponsors. Poker Paddle - Anne reported items are ready to go. 52 persons have registered.	
14. Field Maintenance	Ralph reported he worked on the mower. Mowing is going good. Working on sprinklers, working on weeding. Vole abatement. Got material for scoreboard. Susan to meet with Ralph to go through the container to clean out. Ralph will not be returning until May. Board to discuss a plan. Greenville Softball tourney rental to move from July 19 to Labor Day weekend. Anne to work on contract.	
15. Soccer	Currently 18 registered.	
16. Donation Agreement	Susan presented a thank you to our sponsor.	
17. Bank Account Signers	Wally motioned to have Anne Kassenbaum, President and Susan Espana, Treasurer be the only signers on Plumas Bank account number xxxxx2310. All other previous signers to be removed. Anne seconded. Anne makes a motion to approve the CSDA Commercial card app Wally seconded.	Approved Approved
18. Board of Directors Election Filing	Board discussion about the process.	
Meeting Adjourned	7:37	

The next regular meeting of the Almanor Recreation and Park District will be Monday, Sept 8, at 6pm.

ARPD Board Secretary