



Regular Meeting Minutes
Monday, October 17, 2022
101 Meadowbrook Loop, Chester
Email: arpd01@frontier.com

Agenda Item	Discussion Item	Action
Director Roll Call/Quorum Est	The following Directors were present: <input checked="" type="checkbox"/> Director, Terra Ayers <input checked="" type="checkbox"/> Director, Bob Burton-via Telephone <input checked="" type="checkbox"/> Treasurer, Susan Espana <input checked="" type="checkbox"/> Safety Coordinator, Josh Herman <input checked="" type="checkbox"/> 2 nd Vice President, Charlie Plopper	
Additional Roll Call:	<input checked="" type="checkbox"/> Secretary/ Office Manager, Heather Patchen <input checked="" type="checkbox"/> Field Maintenance, Dan Smith	
1. Start meeting time	6:00 pm	
2. Guests	Melissa Smith-Alliance for Workforce Development (AFWD) Justin Lambert- AFWD Grant Worker	
3., 4. Corrections, Deletions, Additions Agenda	Susan makes motion to approve agenda, Josh seconded, Charlie, Bob and Terra aye.	All Approve
5. Public Comment on non-agenda items	Melissa Smith with AFWD is asking the Board to place two more individuals from the AFWD grant program to work on cleaning up the Collins Pine Nature Trail with Justin Lambert being the leader of the group, which will provide Justin with an extension on his grant along and a raise in pay. Susan will contact Steve Fleming current trail advisor about setting up a time to go over the needed work for the trail. All approve additional AFWD grant workers for Collins Pine Nature Trail work.	All Approve
6. Public Comment for agenda items	None	No Action Required
7. Review and approval of Minutes	Susan makes motion to approve minutes from September 12 th Josh seconded and Charlie, Terra and Bob aye.	All Approve

8. Treasurer's Report	Susan presented, total revenue for YTD through August is \$15,181.17, office expenses \$6,652.10 and program expenses \$13,615.66 with revenue over/under expense \$-5,286.59 Josh moves to approve the treasurer's report, Charlie seconded, Terra, Susan and Bob aye.	All Approve
New Business		
9. Per Capita Grant ARPD Park Project	Susan presented, would like to do some publicity for the park project, was thinking of flyers, but the Board thinks waiting until spring to put out flyers due to more people being in the area at that time compared to now. Will post to Facebook, Instagram, Lake Almanor Chatter and our website for now.	No Action Required
10. Online Payment System	Josh presented; our website provider Streamline has a product for online payments through the website. The merchant servicer is Stripe which has a service fee that can be passed on to the payer. There will be a 24-hour delay before posting but will go directly into our bank account. All approve moving forward with setting up online payment system.	All Approve
11. Trails Update	Charlie presented the RAC application submitted last year for the NEPA work on the section of the trails around the lake located along First Ave and going over the super ditch to Hwy 89 has been approved. The Forest Service will need to administer because most of the proposed trail goes through their land.	No Action Required
12. SNC Update	Charlie presented; Sierra Nevada Conservancy is ready to approve a grant for the District contingent upon ARPD finalizing the donation agreement with Collins Pine for the Almanor Rail Trail. Andy Juska with Collins Pine has found a few more easements on the rail trail which will need to be researched and any title issues taken care before moving forward with the transfer of title.	No Action Required
13. Snow Removal Bid Request	Tabled until next month for more research and responses.	No Action Required
14. Resolution 2022-003 Conflict of Interest Code	All approve Resolution 2022-003 for the Conflict-of-Interest Code.	All Approve
Old Business		
15. Field Maintenance	Dan presented that the water to the field will be turned off this week. Will be starting the benches for the picnic tables this week and will need to purchase supplies for them but does not know the total cost as of meeting time. Need to look for a storage cabinet for the concrete toys accessories, balls, paddles, bags	No Action Required
16. Building Maintenance	Dan stated that the roof will be finished this week and he will get with Susan regarding the numbers for the final bill.	No Action Required
Next Month Agenda Items		

17. Adjournment		All Approve
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The next regular meeting of the Almanor Recreation and Park District will be November 14, 2022, at 6pm

_____ ARPD Board Secretary

_____ ARPD Board Member/Title

_____ ARPD Board Member/Title