



Regular Meeting Minutes
Monday, February 7, 2022
101 Meadowbrook Loop, Chester
Email: arpd01@frontier.com

Agenda Item	Discussion Item	Action
Director Roll Call/Quorum Est	The following Directors were present: <input type="checkbox"/> Treasurer, Susan Espana <input type="checkbox"/> Safety Coordinator, Gage Wade <input checked="" type="checkbox"/> 2 nd Vice President, Charlie Plopper	
Additional Roll Call:	<input checked="" type="checkbox"/> Secretary/ Office Manager, Heather Patchen <input checked="" type="checkbox"/> Field Maintenance, Dan Smith	
1. Start meeting time	6:06 pm	
2. Guests	Bob Burton- Potential Board Candidate	
3., 4. Corrections, Deletions, Additions Agenda	Addition: Streamline Update, Letter of support to the Forest Service Almanor Ranger District for Plumas County Resource Advisory Committee	All Approve
5. Public Comment on non-agenda items	Streamline: Susan presented working on website is easy to navigate and will keep ARPD compliant with current laws and regulations will try to go live 2/11 if so, will let Board members know. FSARD Letter: Charlie presented, asking Board to approve letter to the Almanor Ranger District in support of the PC Resource Advisory Committee to complete phase I environmental planning for the proposed 1.4 mile multi use Chester Trail. Susan makes motion to approve, Gage seconded, Charlie aye.	All Approve
6. Public Comment for agenda items	None	No Action Required
7. Review and approval of Minutes	Susan makes motion to approve January 10, 2022 minutes, Charlie seconded Gage aye.	All Approve
8. Treasurer's Report	Susan presented as of meeting time County reports not available. Total revenue for	All Approve

	FY \$65,730 compared to last FY of \$2157. Operational costs running about the same nothing out of the ordinary. Revenue over/under expense \$46,104 Gage makes motion to approve, Charlie seconded, Susan aye.	
	New Business	
9. Chester Little League	Chester Little League (CLL) has a new president Chris Dean Susan met with Chris and discussed upcoming season. Susan presents to the Board a proposal to cover CLL TCSC contract fee of \$1000 for this year with the funds received from the KBK Grant received in 2021 with the stipulation that CLL will pay the \$200 cleaning fee. Charlie makes motion to approve proposal, Gage seconded, Susan aye.	All Approve
10. Per Capita Bid	Susan presented, in original contract with Melton Design Group (MDG) the furniture was separated out as an Owners bid, whereas the groundwork infrastructure was a MDG bid item. The issue with the furniture is that someone needs to manage the bidding as Susan does not have time for it and the other Board members have also stated they have no time. Susan will reach out to MDG to inquire about the additional cost to take over the furniture bidding.	No Action Required
11. Collins Pine Letter of Support	Collins Pine has requested a letter of support from ARPD for a grant they are applying for with California Department of Forestry and Fire Protection to reforest parts of their land burned in the Dixie Fire. After discussion Susan makes motion to approve letter of support, Gage seconded, Charlie aye.	All Approve
12. Board Member Update	Susan has been in contact with two individuals for potential Board members one being Bob Burton-Retired who is present tonight the other Josh Herman-owner of Forever Home who is not present due to Covid concerns. Josh has agreed to come on Board and will attend next months meeting to be sworn in and Bob will let Susan know after tonight's meeting on his decision.	No Action Required
13. Mile High 100	Susan presented, after discussions going to do the same route. Randy will contact the different entities in charge of approving the ride through the burn area on Hwy 89 and County side roads to ensure no issue with holding the ride. Will need to nail down food for ride both at the finish line and in either Taylorsville or Genesee Valley for the Century riders. Would like to see about creating a riding jersey that would represent communities and areas affected by Dixie Fire to sell at an online store, but not make any profit from just to have the availability for the riders to purchase.	No Action Required
14. Mind Bank Services	Susan presented, computer running slow and has a lot of unused programs on it, but Heather is not comfortable deleting programs and documents no longer needed. Would like Mindbank Services to come in and clean up hard drive. Cost is \$75 per hour. Susan makes motion not to exceed \$225 for 3 hours of service to begin with Charlie seconded, Gage aye.	All Approve

	Old Business	
15. Field Maintenance	Dan presented, need fertilizer, decomposed granite and field paint. Will contact local contractors for bids on the TCSC parking lot seal needed.	No Action Required
16. Building Maintenance	Dan presented, roof on modular needs sealing to prevent leaks which occur every winter with the snow build up. Product needed is expensive and will need 25 gals to complete. He will provide an estimate and then ARPD will need to send out for bidding if it cannot be confirmed as an emergency expense.	No Action Required
	Next Month Agenda Items	
	Roof Bids, Soccer Goals, New Board Members	
17. Adjournment	7:50 pm Susan motion to adjourn, Charlie seconded, Gage aye	All Approve

The next regular meeting of the Almanor Recreation and Park District will be Monday March 14, 2022, at 6pm

_____ ARPD Board Secretary

_____ ARPD Board Member/Title

_____ ARPD Board Member/Title