



Regular Meeting Minutes
Monday, April 11, 2022
101 Meadowbrook Loop, Chester
Email: arpd01@frontier.com

Agenda Item	Discussion Item	Action
Director Roll Call/Quorum Est	The following Directors were present: <input checked="" type="checkbox"/> Director, Bob Burton <input checked="" type="checkbox"/> Treasurer, Susan Espana <input checked="" type="checkbox"/> Safety Coordinator, Josh Herman <input checked="" type="checkbox"/> 2 nd Vice President, Charlie Plopper	
Additional Roll Call:	<input checked="" type="checkbox"/> Secretary/ Office Manager, Heather Patchen <input checked="" type="checkbox"/> Field Maintenance, Dan Smith	
1. Start meeting time	6:04 pm	
2. Guests	Melissa Smith & Traci Holt with Alliance for Workforce Development	
3., 4. Corrections, Deletions, Additions Agenda	Additions: Gage Wade Resignation & Alliance for Workforce Development All approve agenda with additions.	All Approve
5. Public Comment on non-agenda items	None	No Action Required
6. Public Comment for agenda items	None	No Action Required
7. Review and approval of Minutes	Susan makes motion to approve the minutes from March 14th with the correction of #16 Fun Run which should state "Jeff felt this type of event did not need his expertise" not "Jeff felt this type of event did not need is expertise" Charlie seconded Josh & Bob aye.	All Approve

8. Treasurer's Report	Susan presented revenue for current fiscal year to date through 3/22 is \$66,401.89 prior year revenue at same YTD \$3048.48. Office expenses YTD is \$18,109.76, program expenses YTD is \$7,738.48. YTD revenue over/under expenses \$40,553.65 compared to last year at this time when revenue over/under expenses were \$-11,818.66. Unrestricted funds are \$89,881.91, Per Capita Matching Grant funds \$73,411.74. Charlie makes motion to approve Treasurer report Josh seconded, Bob & Susan aye	All Approve
New Business		
9. Melton Design Group Bids	Susan presented bids have been sent out to contractors on the mailing list provided and plans have been sent to a contractor's exchange for contractors viewing. A walk through is scheduled for Wednesday 4/13 and bids are due April 28 th . Dan Smith stated that he thought we should have a special meeting for bid review prior to our regular meeting on Monday May 9 th .	No Action Required
10. Mile High 100 Update	Josh has contacted several sponsors from last year and potential sponsors for this year. Ace Hardware, Lake Almanor Brokers, Coldwell Banker, All Phase Landscape, Surf Almanor, Slusher Plumbing, Howard Construction, Seneca Healthcare, Forever Home and Outdoor and Gather Home are all on board for sponsoring monetarily. Lundberg Farms and Giggling Crow will provide items for the rider bags. Josh has created an Instagram page and would like some photos of the ride to add, which Susan can provide. Still needing lunch for the end of the ride Josh has stated he has a contact for a BBQ guy and will confirm with him on whether he is available and to provide a price per lunch. Young's Market is pricing at \$16 per lunch for 100 riders or more if under 100 than the cost will go to \$18 per lunch. Randy is working on t-shirt pricing no information as of meeting time.	No Action Required
11. Poker Paddle Update	Susan presented have apparel for event and sponsors from last year totaling \$1050. Plumas Pines is on board for the lunch and will need to gather volunteers for set up and take down.	No Action Required
12. Fun Run Update	Bob presented, Plumas County (PC) Sheriff and the PC Board of Supervisors along with California Highway patrol have all been sent letters informing them of the planned Fun Run. As of meeting time did receive a letter of support from the PC Sheriff. Have not posted, open registration or solicited sponsors until permission is received from the different entities involved. Registration from past event was \$25 for early bird and \$30 for day of discussion ensued on whether it should be lowered due to the race being only 1 mile instead of the original 5K from previous years. Bob states he feels that the cost is not out of hand for a 1 mile race the other Board	No Action Required

	members agree. The theme for this year's parade is "hero" and Melissa Smith-Guest suggested having the elementary students design the t-shirt for this year's race.	
13. Trails Update	Charlie presented in 2025 Cal Trans will start the Highway 89 project and at that time they will begin work on the Lake Almanor Recreation Trail extension. The Chester trail 1.4-mile extension will need a NEPA before any work can begin. The leg of the proposed Almanor Rail Trail which goes from the Olsen Barn meadow across the causeway to A-13 has two grants in the process for funding.	No Action Required
14. Plumas Bank Card	Susan makes motion to remove Shane Bergmann, David Slusher Jr and Gage Wade from the Plumas Bank signature card Charlie (Charles) seconded, Bob and Josh aye. Susan makes motion to add Bob Burton, Josh Herman and Charles Plopper to the Plumas Bank signature card Josh seconded, Charlie (Charles) and Bob aye.	All Approve
15. Soccer Goals	Josh makes motion to purchase two sets of goals for the soccer program from Fold-A-Goal not to exceed \$4000 Susan seconded, Bob and Charlie aye.	All Approve
16. Gage Wade Resignation	Susan makes motion to accept Gage Wade's resignation Josh seconded, Charlie and Bob aye.	All Approve
17. Alliance for Work Force Development	Traci Holt and Melissa Smith from Alliance for Workforce Development (AFWD) wanted to touch base with ARPD about how AFWD could help the trails program by providing paid labor for any trail rehabilitation needed from damage due to the Dixie Fire. AFWD works in six counties by providing grant funding for public lands managed by public entities like Special Districts.	No Action Required
	Old Business	
18. Field Maintenance	Dan states started watering for the field in March, but as of meeting time had been turned off due to current rainy pattern. Drinking fountain handle is broken and will need to be replaced. Needs 10 yards of decomposed granite at an approximate cost of \$400 will also need a few yards of topsoil for the gopher holes and grass seed patching at an approximate cost of \$40 per yard. Dan has been approached by parents of Little League (LL) and they would like to see about creating a t-ball field in the northeast corner of the field this would create a dirt area within the U12/U15 soccer field. This project would create a safer area for the little ones to run to their bases instead of slick grass and non-anchored bases. He would install permanent ground anchors which the bases will attach to and become immobile while home plate will be permanent and become the kicking corner for the soccer field. Josh feels that if there are more kids in LL than in soccer it might be worth upsetting soccer parents to provide this opportunity to t-ball kids. There are five t-ball teams this year in LL. Board agrees to creating t-ball field and to ordering bases for field. Dan has home plate just need three other bases and plugs.	All Approve

19. Building Maintenance	Dan states still waiting for County to send him his deposit for the proposed roof repair approved on 3/14/22 when that is received, he will begin purchasing the product needed.	No Action Required
	Next Month Agenda Items	
20. Adjournment	8:20 pm Susan motion to adjourn, Josh seconded, Charlie & Bob aye	All Approve

The next regular meeting of the Almanor Recreation and Park District will be Monday May 9, 2022, at 6pm

_____ ARPD Board Secretary

_____ ARPD Board Member/Title

_____ ARPD Board Member/Title